



Carver Elementary **Parental Involvement:** **Title I, Part A** **Parent Involvement Policy & School** **Parent Compact**

**A signed and dated copy of the 2011 – 2012 Title I Parent Involvement Policy may be found in each school’s main office and parent resource center/area.*

***A copy of the 2011-2012 School Parent Compact may be found in each school’s main office and parent resource center/area.*

Parental Input- Parents of children receiving services under this part shall be involved in the decisions regarding how funds reserved under Title I, Part A are allotted for parental involvement activities.

Parental Comments- If the plan is not satisfactory to the parents of participating children, the local educational agency and school shall submit any parent comment to the State and Newport News Public Schools Office of Federal Grants when the parental involvement plan and school parent compact are submitted to the State.

Questions and parental comments may be directed to Alise Lindsey, Parent Involvement Specialist at Alise.Lindsey@nn.k12.va.us or (757) 591-4950 ext. 20560

Carver Elementary School

Title I, Part A website:

<http://www.doe.virginia.gov/VDOE/Instruction/titleI/index.shtml>

Title I Parental Involvement Policy

PART I. GENERAL EXPECTATIONS

Carver Elementary School agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of parents participating in Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school will incorporate this Title I parental involvement policy into its school plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the school's plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school submits the plan to the Title I Office.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child’s learning;*
- (B) that parents are encouraged to be actively involved in their child’s education at school;*
- (C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

- [For States where a Parental Information and Resource Center is established] The school will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED TITLE I PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Carver Elementary School will take the following actions to involve parents in the joint development of its Title I parental involvement plan under section 1112 of the ESEA:
 - *An Action Team, consisting of the Parent Involvement Specialist, Administrators, Teachers and Parents, will develop and implement the Parent Action Plan*
 - *Parents will be provided evaluations after involvement activities and workshops*
 - *An annual survey will be distributed to obtain parent suggestions and input.*
2. Carver Elementary will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - *The Annual Title I meeting will be held to inform parents of their rights and opportunities to provide feedback regarding funding and services.*

- *Parents are invited to participate serve on the Action Team*
3. Carver Elementary School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
- *Utilize the Action Team to identify areas of need and methods to address such need.*
 - *Use the School Improvement plan for guidance in determining needs*
 - *Collaborate with Title I staff based on the Title I Needs Assessment (i.e. Reading Comprehension Strategies, Math Strategies Workshops, Integrating reading in the content areas).*
 - *Collaborate with faculty/staff and partner schools to develop and plan parent workshops.*
 - *Seek parent input through surveys and evaluations regarding suggestions for parent workshops.*
4. Carver Elementary will coordinate and integrate parental involvement strategies in Title I Part A schools under the following other programs:
- *Compass Learning Workshops*
 - *Partners in Print Workshops*
 - *Parent Conferences*
 - *Attendance Meetings*
5. Carver Elementary will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
- *Utilizing Joyce Epstein's Six Keys for Parent Involvement, the Action Team will review the data to design effective strategies for more increased parental involvement that meets the needs of families, the school and student achievement.*

6. Carver Elementary will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among parents and the community to improve student academic achievement, through the following activities specifically described below:

A. The school will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

- the school's academic content standards
- the school's student academic achievement standards
- the State and local academic assessments including alternate assessments
- the requirements of Part A
- how to monitor their child's progress
- how to work with educators

by:

- *Annual Title I meetings (held throughout the school year at flexible times to provide all parents an opportunity to participate).*
- *Conduct home visits related to academic, social, and attendance needs.*
- *Parent Teacher Conferences*
- *Professional Development (i.e. National Network of Partnership Schools)*
- *Develop and organize workshops based on the Title I Needs Assessment in order to close the achievement gaps.*
- *Provide parents with resources such as videos, literature, and community resources.*

B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- *Compass Learning*
- *Partners in Print*
- *Conferences*
- *Alert Now*
- *Mailings*
- *Report Cards*
- *Quarterly Interims*

- C. The school will, with the assistance of its community and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- *Educating teachers on Joyce Epstein's Six Keys to Parental Involvement*
 - *Teacher workshops regarding Parent Involvement strategies and tips*
 - *Intermittent Newsletter with Parent Involvement Tips*
- D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- *Partnering with First Step feeder schools to conduct workshops to provide assistance to students who will be transitioning to Carver Elementary School.*
 - *Parent Resource Center*
- E. The school will take the following actions to ensure that information related to the school and parents (programs, meetings, and other activities) is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- *Carver Elementary will send home notices and fliers in a simplified language to parents*
 - *Fliers and notices will be translated into languages based upon the student population per request.*
 - *Alert Now and Parent Link Communication Systems*
 - *School Channel 47*

PART III. DISCRETIONARY TITLE I PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The Title I Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

PART IV. ADOPTION

This Title I Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, Agenda of Family Involvement Committee Meetings, How Parents and Schools Work Together workshop and Parent sign in sheets.

This policy was adopted by the Carver Elementary School on or before 10/5/11 and will be in effect for the period of 2011/2012. The school will display this policy in a visible location which will allow all parents of children participating Title I, Part A to review it. In addition, the school will distribute copies to each parent of a child participating in a Title I, Part A program. Additional copies will be placed in the following locations:

- Main Office
- Parent Involvement Specialists' Office

(Signature of Authorized Official)

(Date)

**Carver Elementary School
Title I School-Parent Compact**

* * * * *

SCHOOL-PARENT COMPACT

Carver Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year **2011-2012**.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

Carver Elementary School will:

- 1. Provide instruction utilizing high-quality, standards-based on Newport News Public Schools curriculum in a supportive and effective learning environment. This rigorous academic program will enable Carver' students to meet Virginia's student achievement standards as follows:**

- Exceed 91% target rate to surpass Adequate Yearly Progress requirements for Reading achievement on Virginia SOL tests.
- Exceed 90% target pass rate to surpass AYP requirements for Math achievement on Virginia SOL tests.
- Students will meet Phonological Awareness and Literacy Screening (PALS) benchmarks for K-3 reading.
- Students will meet/exceed division quarterly benchmark testing standards

Programs utilized to support achievement of these goals include:

- Extended Day program
- Special Education Program
- Technology Programs
- School wide Math and Reading Initiatives
- Parent Workshops

- 2. Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:**

- October 13, 2011
 - March 8, 2012
 - Other conference times and date can be scheduled with classroom teachers on an individual student need basis.
3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
- Parents will be notified of their child's progress through the use of progress reports, notes in the students' agenda, report cards, emails, conferences, telephone calls
 - Interim reports and report cards are distributed on a quarterly basis
 - Intensive, strategic and prearranged home visits will be made by the Parent Involvement Specialist
4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
- Faculty and staff will be available to meet with parents on a daily basis through telephone contact, email and conferences during their planning period or before/after school.
 - Faculty and staff will facilitate workshops to provide parents with innovative strategies to increase their child's academic success.
 - Faculty and staff will collaborate with the Parent Involvement Specialist to schedule conferences and provide access to resources for parents.
5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
- Parents are provided the opportunity to volunteer on field trips, participate with the PTA, read to classes, attend parent workshops and attend performances at the school

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed.
- Monitoring amount of television their children watch.
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Do my homework every day and ask for help when I need to.
- Read at least 20 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.

Additional Required School Responsibilities

Carver Elementary School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual Title I, Part A meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities

To help build and develop a partnership with parents to help their children achieve the State’s high academic standards, Carver Elementary School will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State’s Committee of Practitioners and School Support Teams.
2. Notify parents of the school’s participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA’s written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

School	Parent(s)	Student
Date	Date	Date